



**GROSSMONT COLLEGE**  
**Planning & Resources Council**

**THURSDAY, MARCH 27, 2014**  
**3:00- 5:00 PM, GRIFFIN GATE**

**MEETING SUMMARY**

|   |                       |   |   |                  |   |
|---|-----------------------|---|---|------------------|---|
| <b>PRESIDENT</b>  | Sunita Cooke (Chair)  | √ | <b>CHAIRS &amp; COORDINATORS REP</b>    | Joel Castellaw   | √ |
| <b>VICE PRESIDENT ACADEMIC AFFAIRS</b>                                | Katrina VanderWoude   | √ | <b>DIVISIONAL REPS (7)</b>              | Adelle Schmitt   |   |
| <b>VICE PRESIDENT STUDENT SERVICES</b>                                | Peter White, Interim  | √ |   | Jennifer Bennett | √ |
| <b>VICE PRESIDENT ADMINISTRATIVE SERVICES</b>                         | Tim Flood             | √ |   | Jane Nolan       | √ |
| <b>SR. DEAN OF COLLEGE PLANNING &amp; INSTITUTIONAL EFFECTIVENESS</b> | Chris Hill            |   |   | Michael Barendse |   |
| <b>DEAN OF CAREER &amp; TECH ED/WORKFORCE DEVELOPMENT</b>             | Christina Tafoya      | √ |   | Craig Milgrim    | √ |
| <b>DEAN, COUNSELING &amp; ENROLLMENT SERVICES</b>                     | Howard Irvin, Interim | √ |   | Patty Morrison   | √ |
| <b>DEAN OF ARTS, LANGUAGES AND COMMUNICATIONS</b>                     | Steve Baker           | √ |   | Liz Barrow       | √ |
| <b>DEAN, ENGLISH, SOCIAL/BEHAVIORAL SCIENCES</b>                      | Agustin Albarran      |   | <b>BASIC SKILLS REPRESENTATIVE</b>      | Corey Manchester | √ |
| <b>DEAN, MATH, NATURAL SCIENCES &amp; EXERCISE SCIENCE/WELLNESS</b>   | Mike Reese            | √ | <b>SUPERVISORY REPRESENTATIVES (2)</b>  | Genie Montoya    |   |
| <b>DEAN, LEARNING &amp; TECHNOLOGY RESOURCES</b>                      | Doug Hersh            | √ |   | Kurt Brauer      | √ |
| <b>DEAN OF ALLIED HEALTH &amp; NURSING</b>                            | Debbie Yaddow         |   | <b>CLASSIFIED SENATE DESIGNEE</b>       | TBD              |   |
| <b>ASSOCIATE DEAN, ATHLETICS</b>                                      | Jim Spillers          | √ | <b>CLASSIFIED SENATE REPRESENTATIVE</b> | Rochelle Weiser  | √ |
| <b>ACCREDITATION LIASON OFFICER</b>                                   | Chris Hill            |   | <b>CSEA REP</b>                         | Will Pines       | √ |
| <b>ADMISSIONS &amp; RECORDS REP</b>                                   | Nick Montez           |   | <b>ASGC PRESIDENT OR DESIGNEE</b>       | TBD              |   |
| <b>DIRECTOR FACILITIES &amp; OPERATIONS</b>                           | Ken Emmons            | √ | <b>GUESTS:</b>                          | Joe Balestreri   | √ |
| <b>PRESIDENT, ACADEMIC SENATE</b>                                     | Sue Gonda (Co-Chair)  | √ |   |                  |   |
| <b>AFT REPRESENTATIVES</b>  | Jim Mahler            |   |   |                  |   |
|   | Judd Curran           |   | <b>RECORDER:</b>                        | Amie Pinho       | √ |

Meeting was called to order at 3:05 PM.

The Council introduced themselves and their area of representation for new members.



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**I. EDUCATION: BASIC SKILLS INITIATIVE UPDATE**

**Corey Manchester & Tim Flood**

Corey Manchester, chair of the Basic Skills Committee, gave a brief background on the basic skills initiative. Corey discussed the first and second phases of the initiative. Corey then reviewed retention and success data from the California Community College’s Chancellor’s Office Management Information Systems Data Mart Website (Cohort Tracker). There was a discussion about how the tracker works and while the only numbers reported were Math and English, all basic skills are important to the initiative. The number of participants in the cohort was very large as it tracked all students who enrolled in these particular classes from 2008 through 2010.

Tim Flood stated that the Basic Skills Committee had not reported to the Planning and Resources Council directly and in the past. Basic Skills wanted to advise P&RC to ensure all were aware of the funding allocations and how the money is making a difference. There was discussion of the fact that nearly 70% of our students are classified as Basic Skills; there is an opportunity to broaden the use of these dollars to other disciplines and areas college. The focus must remain on impacting basic skills students.

*ACTION ITEM: The Basic Skills Committee will continue funding the ongoing Basic Skills Initiative as listed on the handout and additional items will also be boarded for consideration in the future.*

**II. PROP V REPORT & FACILITIES MASTER PLAN RECOMMENDATION**

**Tim Flood**

Tim Flood presented the Prop V Bond Funding Plan and Draft Project Schedule to the Council. Using a PowerPoint presentation, Tim proposed the recommendations that had been shared at the last Facilities Committee meeting on March 25, 2014. The figures include an escalation of 2% per year over a period of 25 years; priority was based on P&RC and Facilities Committee recommendations. Tim emphasized that the first improvement will be the expansion of the chiller plant so as to support future building and expansion.

| <b>Funding Allocation<br/>&amp; Location</b> | <b>Amount</b>        |
|--|----------------------|
| Program Costs                                | \$11,163,412         |
| Grossmont College                            | \$278,807,680        |
| Cuyamaca College                             | \$125,842,155        |
| District Services                            | \$24,306,986         |
| <b>Total</b>                                 | <b>\$440,120,223</b> |



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Listed below is a snapshot of the project timeline as well as list of projects that are not funded by Prop V:

| <b>PROJECT</b>  | <b>DESIGN BEGINS</b> | <b>DSA REVIEW</b> | <b>CONSTRUCTION BEGINS</b> | <b>ESTIMATED COST</b> |
|---|----------------------|-------------------|----------------------------|-----------------------|
| <b>Expansion of Chiller Plant</b>   | 2014                 | 2015              | 2015                       | \$3.4 Million         |
| <b>Phase I</b><br><b>200's Fine Arts Complex</b><br>New 350 Seat Theatre                    | 2014                 | 2015              | 2016                       | \$28.3 Million        |
| <b>Phase I</b><br><b>300's Complex</b><br>Building 31                                       | 2015                 | 2016              | 2017                       | \$12.9 Million        |
| <b>Maintenance Area</b><br>Replace Buildings 82, 83 & 84 and Relocate Maintenance to Lot 4A | 2015                 | 2016              | 2017                       | \$9.9 Million         |
| <b>Phase II</b><br><b>200 Fine Arts Complex</b><br>Buildings 24, 25 & 27                    | 2016                 | 2017              | 2018                       | \$23 Million          |
| <b>500's Complex</b><br>Buildings 50-55 & Portables   | 2018                 | 2019              | 2024                       | \$83.8 Million        |
| <b>Phase II</b><br><b>300's Complex</b><br>Building 36 & Portables                          | 2019-2020            | 2020-2021         | 2024                       | \$38.4 Million        |
| <b>Phase III</b><br><b>200's Fine Arts Complex</b><br>Buildings 21 & 26                     | 2025                 | 2025-2026         | 2026                       | \$29.4 Million        |

**PROJECTS NOT CURRENTLY FUNDED BY PROP V\*:**

- Additional Parking Structure and Tennis Courts
- Campus Landscape Improvements
- Child Development Center
- Field Upgrades
- Gateway Entry Signs
- Modernize Permanent Seating and Site Improvements ESW/Athletics
- New Gym for ESW/Athletics
- New Soccer Field & Pool



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### PROJECTS NOT CURRENTLY FUNDED BY PROP V\* (CONT):

- Renovation of Existing Gym Building 43 & Site Work
- Road and Parking Improvements
- Safety and Stabilization of Nature Preserve
- Circulation, Parking and Site Improvements

*ACTION ITEM: Sunny Cooke asked if the Planning and Resources Council approved the Prop V Report and Facilities Recommendations as it had been presented. The Council approved the recommendations as presented and the College will go forward with this phasing and project list.*

### III. UPDATE ON THE TUTOR/TA PAY & HIRING ISSUES

**Katrina VanderWoude**

Craig Milgrim relayed his concern regarding the recent problems with the hiring and pay for Tutors and Teaching Assistants. There was a discussion of the lack of communication regarding this subject. Katrina VanderWoude stated that the primary concerns regarding the inconsistency and validity of compensation information had been summarized and provided to Human Resources. Katrina announced that Instruction Administrative Council, along with Tutor Coordinators will be meeting with Tim Corcoran, Associate Vice Chancellor of Human Resources as well as Marsha Edwards, Vice Chancellor of Human Resources on April 7, 2014 to address these issues.

*ACTION ITEM: Katrina VanderWoude will report the findings of the April 7, 2014 Meeting of IAC and Human Resources at the next Planning and Resources Council Meeting in May.*

### IV. PLANNING UPDATE

**Sue Gonda**

Sue Gonda gave an update of the Grossmont College Planning Forum that had been held on Friday, March 14, 2014. The update examined the overall numbers and comments that included some high marks for food, well prepared content presenters, good handouts, and a good mix for listening and activities. Sue said the attendees were pleased with the increase in student participation and the overall content. Sunny said that the planning group will use the feedback garnered from this year as a foundation for planning the forum for next year. Sue said that in general the goal of the group is to address the student success achievement gap, focus on underrepresented students and work harder at giving employees a better experience.

*ACTION ITEM: The Planning Group to send the goals of the planning cycle out college-wide.*



V. OTHER:

Tim Flood reminded the group that the tentative budgets are due to your Vice President on March 28, 2014 by 5:00 PM.

The meeting was adjourned at 4:40 PM.

**REMINDER: JOINT BOARD/DSP&BC MEETING**

**Tuesday, April 22, 2014**

**4:00 PM**

**Griffin Gate**

**NEXT P&RC MEETING DATE**

**Thursday, April 24, 2014**

**3:00 – 5:00 PM**

**Griffin Gate**

**VISION: CHANGING LIVES THROUGH EDUCATION**